

Tucson Community School, Inc.

2109 E. Hedrick Drive

Tucson, AZ 85719

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tucsoncommunityschool.org

Thank you for inquiring about our school. I would like to highlight some important features of our program:

1) Our program is designed to promote a positive self-concept and has a developmentally appropriate environment and materials planned for children's play, exploration, problem solving and creative interaction. We promote purposeful play for all the children and believe young children learn by doing. We encourage families to enroll their child (children) for all three years to fully benefit from the program.

2) We see each child as an individual with talents, strengths, challenges and a unique personality our program allows inclusion of all children. We are a non-denominational school.

3) Tucson Community School's mission is to provide a creative learning experience emphasizing outdoor play and family participation in a safe environment which respects each child's uniqueness and individual learning style.

4) We are a Parent Co-operative School which means you are required to be in your child's classroom on a regular basis--12-18 times throughout the school year (e.g. Wednesday, 8:30 a.m. - 12 noon). Parents, grandparents and sitters are welcome to assist. In addition to helping in the classroom, parents are required to:

- a) attend a Saturday morning four hour work party once a year
- b) assist with TCS's fund raisers, committees and clean-up

Please call the school with further questions. Tours can be scheduled throughout the year.

Sincerely,

Diana P. Hill
Director

Tucson Community School
Parent Participation

TCS offers the Tucson community a unique experience by providing a school where parents and children learn together. Every day parents are intricately involved in executing the program and assisting the faculty.

How is this accomplished?

First, families support the well established educational program by assisting the teachers in the rich range of activities offered in the indoor and outdoor classrooms. Without this assistance the TCS educational experience would be greatly altered. Parent committees organize parent education workshops, plan family/school activities and support each other as they raise their children. Parents are encouraged to share their skills, their talents and their holiday traditions (as curriculum is not focused around holidays).

Second, the responsibility of conducting school business is jointly shared by the Director with the Board of Directors (current parents), the Board of Trustees (past parents) and all current parents. Business primarily includes maintenance of the buildings and grounds, fund raising (for financial assistance and general support of programs), publicity and community outreach.

Listed below are the required minimum responsibilities for each family:

1. Work in your child's classroom from 8:30 a.m.--12 noon or 1:00 p.m. - - 4:00 p.m., twelve to eighteen times a year (18 times in the 3's only)
2. Be part of committees that organize and run school activities.
3. Participate in the Auction fund raiser and donate 2 items and work at the Festival
4. Attend one Saturday work party, 8:00 a.m.--12:00 p.m. during the school year
5. Attend year-end clean-up in your child's classroom

In invite you to make an appointment with me if you have any questions about your participation.

Diana P. Hill
Director

(6/07)

Tucson Community School

CLASSES

School is in session Monday through Friday from 8:30 a.m. to 12:00 p.m. and Tuesday and Thursday from 1:00 p.m. to 4:00 p.m.

The school is divided into five groups of children according to age, each with a teacher, an assistant and 1 to 2 helping parents. School enrollment is limited to keep these group ratios small.

The guidelines for group division are as follows:

A Group (Three year olds) These groups are divided into:

- A-2 Day Young three year olds (3 years old by August 31) come on Tuesday and Friday mornings. This class has 12 children.
- A-3 Day Older three year olds (usually 3 years, 7 months by August 31) come on Monday, Wednesday, and Thursday mornings. This class has 12-14 children.
- A-PM Three year olds come Tuesday and Thursday afternoons from 1:00-4:00. This class has 8-10 children.

Group B (Four year olds.) This team-taught group is divided into two homerooms, each with its own teacher and a shared assistant teacher.

- B4 Most four year olds come four mornings a week. One day off is arranged in consultation with the parents.

Kindergarten Five year olds come five mornings a week. This team-taught group is divided into two homerooms, each with its own teacher and a shared assistant teacher.

Extended Day Program

Extended days are on Tuesday, Wednesday and Thursday throughout the school year. Children bring their lunch and enjoy a program of play and rest until 3:00 p.m. Any child at TCS is eligible to enroll in the Extended Day Program for one, two or three days, but space is limited to 20 children each day. If you are interested in this program for your child, enroll him or her in the TCS office at the beginning of the year. Some slots are available on a drop-in basis. Sometimes children aren't ready for this commitment until midway through the year. Please check in the office during the year if you would like your child to participate.

(3/08)

Tucson Community School, Inc.

Fees--2008-2009 school year

*Application Fee (paid at the time application is accepted by TCS): \$60.00

*Annual Co-op Membership Fee (paid at the time child is actually enrolled at TCS): \$35.00

*Application fee and Membership fee are separate fees and are not refundable.

Morning Program - - 8:30 a.m. - - 12:00 p.m.

A2 -- 3 year old 2 day a week program: \$1,944.00 a year paid in monthly payments of \$216.00.
(Tuesday and Friday)

A3 -- 3 year old 3 day a week program: \$2,673.00 a year paid in monthly payments of \$297.00.
(Monday, Wednesday and Thursday)

B4 -- 4 year old 4 day a week program: \$3,195.00 a year paid in monthly payments of \$355.00.
(Child's day at home is decided in May)

Kindergarten -- 5 day a week program: \$3,375.00 a year paid in monthly payments of \$375.00.
(Monday thru Friday)

Afternoon Programs:

APM - - 3 year old 2 day a week program: \$1,530.00 a year paid in monthly payments of \$170.00
(Tuesday and Thursday from 1:00 - - 4:00 p.m.)

Extended Day Program -- Mixed age group
(Tuesday, Wednesday and Thursday 12:00 p.m. -- 3:00 p.m.)

1 day a week program: \$540.00 a year paid in monthly payments of \$60.00.

2 day a week program: \$1080.00 a year paid in monthly payments of \$120.00.

3 day a week program: \$1,620.00 a year paid in monthly payments of \$180.00.

Drop-in Extended Day: \$18.00 per day (You need to check with the office for availability).

A non-refundable parent co-op membership fee is due within 14 days of the admittance letter. In order to reserve a space in the school, pre-payment of the first month's tuition is due at the time the student is admitted. This tuition pre-payment must be received within 14 days of the admittance letter, to hold the space.

When the first month's tuition pre-payment is received, the student is considered enrolled in the school. The parents of enrolled students commit to payment of the designated monthly tuition for the entirety of the school year.

When a parent withdraws an enrolled child from the school, the child's parents remain responsible for all monthly tuition payments for the school year unless and until the vacated space is filled. The tuition pre-payment become non-refundable after the initial conference with the student's teacher.

Tuition is due by the 10th of the month, if special arrangement have not been made with the office and tuition is received after the 10th, a late fee must will be assessed.

Late pick-up fee policy. A fee of \$15.00 will be charged after 10 minutes and a \$1 per minute fee thereafter. The person driving the carpool is responsible for the late fee. Emergencies will be taken into account.

TUCSON COMMUNITY SCHOOL 2109 E. Hedrick Drive, Tucson, AZ 85719 (520) 326-9212 FAX (520) 326-6014

APPLICATION FORM

Date _____ Class _____ School Year _____

Child's Name _____ Date of Birth: M/ D/ Y/ Sex: M F

Address _____ Zip _____ Phone _____

e-mail address _____

Previous school experience

Child's Ethnic Origin: _____ Native American _____ African American _____ Hispanic
(Optional) _____ Asian/Pacific Islander _____ Caucasian _____ Other

Parent(s):

Name _____ Occupation _____ Work Phone _____

Name _____ Occupation _____ Work Phone _____

In the event that parent(s) can not be reached, please list two people who can be called in an emergency:

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Reasons for wanting to enroll child in school _____

How did you hear of this school? (Please provide names) _____

Language(s) spoken by the child _____

Does your child have any medical conditions, special needs or unique care requirements? _____

Are you interested in using our multi-aged afternoon/extended day program? _____

An application fee of \$60.00 must accompany this application. This fee is non-refundable.

A non-refundable parent co-op membership fee is due within 14 days of the admittance letter. In order to reserve a space in the school, pre-payment of the first month's tuition is due at the time the student is admitted. This tuition pre-payment must be received within 14 days of the admittance letter, to hold the space.

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I grant permission to the school to use its best judgement in case of an emergency or accident.

Parent's Signature _____ Parent's Signature _____

(Both parents must sign this application.)

(For Office use only)

Enrolled in class _____ For the school year _____ on

by _____, Director.